

The Bridge Volunteer Application

Please return this form to:
Volunteer Coordinator c/o
The Bridge Transitional Housing
PO BOX 323
Orange City, IA 51041

Name: _____ Date: _____

Email _____

Address: _____

City: _____ State: _____ Zip: _____

Phone(H) _____ (W) _____

Emergency Contact: _____ Phone: _____

Birth Month: _____ If under 18, how old are you? _____

Where did you first hear of The Bridge volunteer opportunities? _____

I. Skills and Interests:

Educational/Experience Background: _____

Current Occupation: _____

Hobbies, Interests, Skills: _____

Previous Volunteer Experience: _____

Which types of volunteer work are you most interested? (Check all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> General office/clerical | <input type="checkbox"/> Moving |
| <input type="checkbox"/> Assisting with The Bridge fundraising | <input type="checkbox"/> General maintenance or "handyperson" |
| <input type="checkbox"/> Childcare | <input type="checkbox"/> Event/activity planning for children |
| <input type="checkbox"/> Meals/Cooking | <input type="checkbox"/> Event/activity planning for adults |
| <input type="checkbox"/> Cleaning | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Donation sorting | |

Is there a particular age group with whom you are particularly interested in working?

Adult women
 Children: Infants Preschool Elementary

II. Availability

At what times are you interested in volunteering?

Flexible Prefer weekdays Prefer weekends Prefer evenings Other

I am interested in a volunteer position that is short-term on-going.

III. Personal Data

****We will need a copy of a government issued ID (such as a driver's license).**

Do you have access to an automobile you can use for volunteer work? Yes No

Do you possess a valid driver's license? Yes No (If yes, what state: _____)

Have you ever been convicted as an adult of a misdemeanor or felony, including all traffic

violations? Yes No If yes, please specify: _____

IV. References

List the names, addresses, phone numbers, and email addresses (if applicable) of three personal references:

Name: _____ Phone: _____

Address: _____

City/State: _____ Zip: _____ Email Address: _____

Name: _____ Phone: _____

Address: _____

City/State: _____ Zip: _____ Email Address: _____

Name: _____ Phone: _____

Address: _____

City/State: _____ Zip: _____ Email Address: _____

The Bridge Volunteer Agreement

This agreement is intended to indicate the seriousness with which we treat our volunteers. The intent of the agreement is to assure you of our deep appreciation for your services as a volunteer, and to indicate our commitment to do the very best we can to make your volunteer experience here a productive and rewarding one.

I. The Bridge Transitional Housing.

The Staff of The Bridge Transitional Housing agrees to accept the services of

_____, and we commit to the following:

1. To provide adequate information, training, and assistance for the volunteer to be able to meet the responsibilities of their position.
2. To ensure diligent supervisory aid to the volunteer and to provide feedback on performance.
3. To respect the skills, dignity and individual needs of the volunteer, and to do our best to adjust to any individual requirements.
4. To be receptive to any comments from the volunteer regarding ways in which we might mutually better accomplish our respective tasks.
5. To treat the volunteer as a partner with agency staff, jointly responsible for accomplishment of the agency mission.

II. Volunteer

I, _____, agree to serve as a volunteer and commit to the following:

1. To perform my volunteer duties to the best of my ability, with adherence to the standards stated in the Volunteer Code of Ethics.
2. To adhere to agency rules and procedures, including record-keeping requirements and confidentiality of agency and client information.
3. To meet time and duty commitments, or to provide adequate notice so that alternative arrangements can be made.

III. Agreed to:

Volunteer

The Bridge Staff Representative

Date

Date